

**Government of Karnataka
Department of Horticulture**

No: DH/JDH(Drip)/SADH/AHO-1/23/2020-21

Directorate of Horticulture,
Lalbagh, Bangalore-04.
Date: 07-11-2020

SHORT TERM TENDER NOTIFICATION

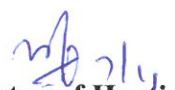

Subject: Invitation of short term “e-tender for selection of Organizations for outsourcing of services for Third Party Inspection of Micro-Irrigation systems (Drip/ Sprinkler) installed in the farmers' field” under PMKSY-MI and RIDF Schemes of Department of Horticulture, Government of Karnataka for the year 2019-20.

Applications are invited through the e-procurement platform (www.eproc.karnataka.gov.in.) from interested organizations for inspection of Micro-Irrigation systems (Drip/ Sprinkler) under the schemes of PMKSY-MI and RIDF implemented by the Department of Horticulture, Govt. of Karnataka and installed by the approved companies in the year 2019-20. The details of eligibility in Technical and Financial bids are given in Annexure.

The interested organizations/ agencies can download the tender documents through e-Procurement Portal - <https://www.eproc.karnataka.gov.in>. The detailed tender document/ RFP document can be obtained from the e-procurement portal from **09/11/2020 (11.00 AM)**. The date of Pre-Bid Meeting will be held at **19-11-2020 (3.00 PM)** in the O/o the Joint Director (Drip Irrigation), Department of Horticulture, Lalbagh, Bengaluru. The last date and time for On-line submission of Technical Bid and Financial Bid is **30/11/2020 (5.00 PM)**. The date of opening of Technical Bid is **04/12/2020 (3.00 PM)**. The date of opening of Financial Bid is **07-12-2020 (3.00 PM)** or thereafter. For further information contact the office of The Joint Director (Drip Irrigation), Department of Horticulture, Lalbagh, Bengaluru-04 (e-mail: jdhddrip@gmail.com, Phone No.080-26576950, Extn: 256 & 239).

The Director, Department of Horticulture will be the final awaiting to take the decisions.

- ❖ Organizations shall be,
 - Registered under due process of law based on Societies Act, Trust Act, Indian Company Act, Universities Act etc.,
 - Government owned, quasi-governmental or autonomous academic and research institutions recognized by University Grants Commission or any State or the Central Government.
 - Centers for excellence recognized by any State or Central Government.
 - Public sector undertakings, non-governmental or voluntary organizations which have been associated with development, research, monitoring or evaluation work.
- ❖ Any previous experience in the evaluation of Micro-Irrigation plots - Preference will be given to experienced institutions/ organizations.


**Joint Director of Horticulture
(Drip Irrigation)** 

Note: i) The last date for on-line submission of applications will be on Dt: **30-11-2020** before 5.00 pm and applications/documents are not transferable.
ii) The applications for the TECHNICAL BID and FINANCIAL BID should be uploaded/submitted separately in TWO COVER SYSTEM.

**Government of Karnataka
Department of Horticulture**

No: DH/JDH(Drip)/SADH/AHO-1/23/2020-21

Directorate of Horticulture,
Lalbagh, Bengaluru-04.
Date: 07-11-2020.

TENDER DOCUMENT

Sub: Invitation of short term “e-tender for selection of Organizations for outsourcing of services for Third Party Inspection of Micro-Irrigation systems (Drip/Sprinkler) installed in the farmers' field" under the PMKSY-MI and RIDF Schemes of Department of Horticulture, Government of Karnataka for the year **2019-20**.

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In Karnataka, the Department of Horticulture is implementing Micro-Irrigation (MI) Programme under which, 90% subsidy is provided for all category of eligible farmers for first two hectares and for the next three hectares (total maximum of five hectares) 45% of subsidy is provided as per the Government of India norms for installation of Micro-Irrigation systems under PMKSY-MI and RIDF Schemes.

1. **Scope of work:** The Department of Horticulture, Karnataka State intends to outsource the services for inspection of Micro-Irrigation Systems (Drip/Sprinkler) installed by the approved companies under the subsidy provided by the Department of Horticulture. This outsourcing will be as “**Third Party Inspection Agency (TPIA)**”.
2. **Nature of scheme:** Under various schemes (PMKSY-MI & RIDF), the Department of Horticulture is providing subsidy for installation of Micro-Irrigation Systems (Drip/Sprinkler) from 1991-92 to till date. As Central and State Governments are providing funds exclusively for the effective implementation of the MI Programme wherein large number of units are being installed. In this process, the substantial subsidies involved requires extensive checking of the units (for which subsidy has been provided) at farmers' field. Hence, the Department of Horticulture is interested to outsource the inspection of Micro-Irrigation System (MIS) installations.
3. **Organizations Shall be,**
 1. Registered under due process of law based on Societies Act, Trust Act, Indian Company Act, Universities Act etc.,
 2. Government owned, quasi-governmental or autonomous academic and research institutions recognized by University Grants Commission or any State or the Central Government.
 3. Centers for excellence recognized by any State or Central Government.
 4. Public sector undertakings, non-governmental or voluntary organizations which have been associated with development, research, monitoring or evaluation work.
- ❖ *Any previous experience in the inspection/evaluation of Micro-Irrigation plots - Preference will be given to experienced institutions/ organizations/agencies.*
4. **Inspection of the MIS Installations in field:**
 - i. Inspection and verification of physical quantity, quality & properties of various components as per the “Technical Specification of various components and Bill of Quantities (BoQ) used for installation of Micro-

- Irrigation System (MIS) in various spacing with respect to area" mentioned as per the GoI Guidelines.
- ii. Physical verification of the actual components used for installation of MIS against approved design given by the company and as per the Bill of Quantities (BoQ) mentioned in the document.
 - iii. In case of supply of excess quantity of material on farmer's demand, it shall be inspected with remarks that "excess material supplied on farmer's demand at farmer's cost".
 - iv. Verification of prices mentioned in the Invoice/ bill provided by the company/dealer against the cost provided by the Department of Horticulture for Micro-Irrigation Components for the year 2019-20.
 - v. The Organization/Agency randomly inspects 5% of the total installed plots/ units in every District to which MI system is installed and subsidy is availed.
 - vi. The randomization of beneficiary selection will be done by the **Department of Horticulture, Lalbagh, Bengaluru.**
 - vii. One inspection means the Micro-Irrigation System (MIS) installed belonging to a beneficiary who has availed the benefits of programme during the year 2019-20.

5. Scope of work of Third Party Inspection Agency (TPIA)

- i. The TPIA should furnish the details as per **Annexure –I**
- ii. As a registered firm in Karnataka, TPIA should carry out Physical Inspection-cum-trial run of the MI System on farmer's field after obtaining the beneficiary list from the Department.
- iii. The TPIA's authorized field inspector will visit the actual site of MIS installed in farmer's field.
- iv. Each inspection involves physical verification, duly filled-in form, site photographs (Geo-tagged photographs & small videos).
- v. The physical verification cum trial run report filled-in by field inspector should duly be certified by the competent person and endorsed by TPIA.
- vi. Submission of complete report for total number of inspections carried out on weekly basis in the prescribed format with due attestation by Competent Authority shall be submitted to **Concerned District Deputy Directors of Horticulture (DDHs).**
- vii. The compiled monthly report to be submitted to the concerned **Divisional Joint Directors of Horticulture (Bengaluru/ Mysore/ Kalaburagi/ Belagavi)** and a copy to be sent to the **Joint Director of Horticulture (Drip Irrigation), Lalbagh, Bengaluru.**
- viii. The agency shall submit the final draft report and also in presentation (Power point presentation) form and present to the Director of Horticulture as a provisional report. The final report has to be submitted as per the terms and conditions of the tender.
- ix. The agency has to clearly come out with the suggestions for improvement of the programme.
- x. The final consolidated report with duly attested by the competent authority (TPIA) should be submitted to the **concerned Divisional Joint Directors of Horticulture (Bengaluru/ Mysore/ Kalaburagi/ Belagavi)** and a copy to **the Director, Department of Horticulture, Lalbagh, Bengaluru.**
- xi. The payment will be made as per the number of inspections taken out by TPIA. For the payment, the **concerned Divisional Joint Directors of Horticulture (Bengaluru/Mysore/Kalaburagi/Belagavi)** should verify the

- report as per the terms and conditions of the tender and then recommend for the payment of bill.
- xii. The report should present a comprehensive review of the scheme/programme in terms of the content, adequacy, information and access to beneficiaries. The report should include the following;
- Introduction
 - Methodology.
 - Results and discussion.
 - Summary.
 - Inferences and suggestions.
- xiii. The agency has to submit 5 sets of the final consolidated report (5 sets of Hardcopy + softcopy through CD/Pen drive). The report should be supported with illustrations through photographs, tables, Graphs etc.,
- xiv. The TPIA should provide report with all the detailed information as per the terms of references provided by the Department of Horticulture.
- xv. The agency should accept conditions and any other task(s) given by the Department of Horticulture related to third party inspection from time to time.
- xvi. The TPIA can suggest the recommendations in the report, that are required in the field for effective implementation of MI programme in future.

The Department of Horticulture invites the short term tender through **e-procurement platform** (<https://www.eproc.karnataka.gov.in>) from Organizations/ Agencies for inspection of Micro-Irrigation Systems installed in the farmers' field by the approved companies/ dealers under the subsidy provided by the Department of Horticulture. **The Joint Director of Horticulture (Drip Irrigation), Lalbagh, Bengaluru is the tender inviting and tender accepting/approving authority** with the consent of the Director, Department of Horticulture.

This e-Tender is governed by the following Terms and Conditions, set out under different Heads as under.

1. Procedure for online submission

The process of tender shall involve submission of details in two parts namely;

- Technical Bid:** The process of online submission of application for technical bid shall be uploaded as per **Annexure-II**.
- Financial/ Commercial Bid:** The Organization shall quote the cost per inspection of MIS installed by the approved agencies as per the **Annexure-III**.

2. Norms of TPIA for Technical bid;

- Interested Organizations/agencies can obtain and submit prescribed tender document for technical bid and for financial bid separately (**In Two Cover System**) through the **e-procurement platform** (<https://www.eproc.karnataka.gov.in>) from **09/11/2020 to 30/11/2020 till 5.00 PM**.
- During 2019-20, the MIS installed beneficiaries in total are **52,551** numbers. Out of this total number, randomly **5% beneficiary plots need to be inspected (2,630 numbers)**. The required EMD of **Rs.26,300/- (Rupees Twenty Six Thousand Three Hundred only)** should be paid in the e-procurement portal.
- After the approval of Organization/agency in technical and financial bid, Organization/agency should provide the **5% Performance Security of the total approved contract value in the form of Original Bank Guarantee**

valid for a minimum period of 1 year (12 months) from the date of issue of work order. The Department of Horticulture has the right to increase the Bank Guarantee if it deems fit.

- iv. Every sheet in the documents shall be attested by the competent authority of the TPIA, failing which the concerned organization shall be rejected.
- v. In addition, it may be noted that incomplete information in any form will be out rightly rejected.
- vi. The officers from the Department of Horticulture will have an option to inspect the work of the organization/agency at any point of time.
- vii. The Organizations/agencies, who are technically qualified, will be further eligible for financial qualification. The intimation will be given to the concerned qualified organization/agency.

3. Technical Qualification Information:

- i. Registration and Existence of organization/agency for **minimum of 3 years** in Karnataka. (Certificate of Registration and completed years as per the registration date has to be enclosed).
- ii. TPIA should have a minimum business turnover of **Rs.25.00 lakhs** per annum or a total turnover of **Rs.50.00 lakhs** for last two consecutive years. Original copy of statement of accounts duly signed by the chartered accountant & proprietor of the organization/agency to be enclosed.
- iii. Details of registration tax (GST) (Certificate of GST Registration to be enclosed)
- iv. The EMD of **Rs.26,300/- (Rupees Twenty Six Thousand Three Hundred only)** which should be paid in the e-procurement portal and same to be furnished.
- v. Details of **minimum 2 years** experience of Third party inspection in related to Horticulture and allied Departments (Work order and satisfactory certification of the previous organization should be enclosed).
- vi. Sufficient qualified staff and the field inspectors, who heads & monitors MIS field inspection activities should have qualification (Agriculture / Horticulture graduate/ any degree Graduates who have experienced in evaluation of Micro-Irrigation System) enclose details.
- vii. The Details of divisions in which organization wish to work can be submitted.
- viii. Minimum eligibility score is **60**, as per score card.

The above technical bid qualifying information is mandatory and to be furnished as per Annexure-II. If any agency fails to submit will be disqualified.

4. Norms of TPIA for Financial bid:

- 1) The TPIA should provide the details of inspection charges (division wise) per plot and taxes as indicated in **Annexure –III**.
- 2) TPIA will be empanelled as per the L-1 prices quoted in the financial bid (In case, if two L-1's are qualified, one L-1 will be selected based on Lottery).
- 3) The Department may take the further action in negotiation of prices for finalizing the inspection charges per plot with the approved organizations.
- 4) After the negotiation of the prices, the empanelled TPIA will be approved according to the terms and conditions mentioned in the tender document.
- 5) The final decision in fixing the inspection charges per plot will be made by **The Director, Department of Horticulture** after the negotiation and TPIA should be abide to the decision taken by The Director, Department of Horticulture.

5. Financial Qualification Information:

The TPIA should provide the details of inspection charges per plot and taxes as applicable.

The above mandatory information should be furnished as per Annexure-III. If any agency fails to furnish the above details, such agency will be disqualified.

6. Other Terms And Conditions:

- i. Sufficient number of Field inspectors having experience in Micro-Irrigation System should be deputed for the inspection.
- ii. The field inspector for heading & monitoring MIS field inspection activities should have qualification (Agriculture / Horticulture graduate/ any degree Graduates who have experienced in evaluation of Micro-Irrigation System) & knowledge of Micro Irrigation system installation, design & working and experience in evaluation in this field.
- iii. Organization/agency should have sufficient number of man power with good experience in third party evaluation/ inspection (well qualified staff- having the knowledge about MIS).
- iv. District level staff shall be proportionately deputed to each and every taluk for inspection.
- v. Micro-Irrigation installed manufacturing companies or their associates/ Dealers would not be eligible.
- vi. It is mandatory on the part of the organization/agency to recruit all the staff to carry out the given task as per the scope of work defined.
- vii. For the same, the organization/agency should give an undertaking about the details of the staff employed to particular division should be furnished during the submission of application.
- viii. In case, the Department of Horticulture considers at its sole judgment that the staff deployed by the organization/agency are unsuitable for the scope of work for whatever reason; the Organization should provide prompt replacement at their cost.
- ix. The organization/agency shall provide insurance for all the staff against accidents while on duty at the site. All the organization employees shall abide by the prevailing statutory State and Central Government laws and the Department of Horticulture shall not be responsible for any default in this regard by the organization.
- x. Inspection / verification report should be prepared at the site by the staff deployed by the organization/agency and submit a weekly report to the concerned **District Deputy Director of Horticulture (Zilla Panchayath)** and the compiled monthly report to be submitted to the concerned **Divisional Joint Directors of Horticulture (Bengaluru/ Mysore/ Kalaburagi/ Belagavi)** and a copy sent to **Joint Director of Horticulture (Drip Irrigation), Lalbagh, Bengaluru.**
- xi. If any constraints/ not working of MIS found, the reporting copy should be submit to the concerned **District Deputy Director of Horticulture (Zilla Panchayath).**
- xii. The Details of divisions in which organization wish to work can be submitted in **Annexure-II.**
- xiii. If any individual organization/agency gets approved in both technical and financial bid, **The Director, Department of Horticulture has reserve the power to assign any Division for inspection/evaluation of Micro-**

Irrigation System. The approved organization/agency should abide to the decisions taken by the Department.

- xiv. An interested TPIA could apply to work in all 4 divisions or particular division, depending upon availability of manpower in the organization or agency. **The Director, Department of Horticulture has reserve the power to assign any division for inspection/evaluation of Micro-Irrigation System.** The approved Organization/agency should abide to the decisions taken by the Department.

7. The necessary points to be considered during the inspection by the field inspector are as follows;

- i. Name and residence address of the farmer with phone number.
- ii. Bank Details and Aadhaar number of the farmer.
- iii. Address of the field where MIS is installed (including the survey number of the land) – As per FRUITS registration.
- iv. Total extent of land area in which MIS is installed (Area- In ha.) and source of Irrigation water (bore well/ community pond or any others sources).
- v. Details of crop grown (Main crop or Mixed crop with names), spacing (in meters) for which MIS is installed and subsidy is availed by the farmer.
- vi. Details of category of the farmer (Scheduled Caste (SC)/ Scheduled Tribe (ST)/others).
- vii. Details of the Dealer/ Company from which MIS was installed.
- viii. Details of Subsidy payment by the Department; to the farmer or to the Company, Amount (In Rupees) and year of subsidy payment.
- ix. Details of the officer by whom the MIS plot was inspected (Officer Name and Designation).
- x. Details of Design and Working condition of the MIS, as per the layout given by the company (Working of MIS can be checked for equal distribution of water in all the drippers/micro-tube with not more than 10 % variation).
- xi. Details of the components installed in the plot should be as per the "Technical Specification of various components and Bill of Quantities (BoQ) used for installation of Micro-Irrigation System (MIS) in various spacings with respect to area":-

Name of the Component	Quantity of the components as per the GoI norms (In number or meters)	Quantity of the components mentioned in the bill (Invoice/ Delivery challan)	Actual quantity of the components installed in the field (In number or meters)	Differences * (If any)	
				Quantity (In number or meters)	Value (In Rupees)

** Differences can be noted only when the Actual components installed in the field is lesser than quantities mentioned in the Bill/ Invoice and as per GoI norms. Higher billing of the components can also be noted*

- xii. Details of diameter (in millimeter)- PVC/ Lateral pipes installed in the field (verification should be made by Vernier scale)
- xiii. Details of thickness of lateral pipes (in microns) installed in the farmer's field (Verification should be made by Guage meter)
- xiv. Details of diameter of lateral pipes (in centimeter) installed in the farmers' field (Verification should be made by Diameter scale)
- xv. Details of the quality checking of lateral pipes (tested by twisting the pipe and etc.) and other components installed in the farmers' field.

- xvi. In case of ineligible/ inferior/ bad quality of materials used or mixed, the same shall be mentioned in the report (Details should be mentioned).
- xvii. Geo-tagged photographs/ Small Videos of the MIS in farmers' field should be taken for further documentation.
- xviii. Details of the prices of the components installed in the farmers' field should be as per the rates approved by the Department of Horticulture:-

Name of the Component	Rates mentioned in the bill (Invoice/ Delivery challan)	Rates approved by the Department of Horticulture	Differences* (If any)
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* Differences should be mentioned when there is higher billing in Invoice/Delivery challan than rates given by the Department.

- xix. Details of subsidy provided to the farmer/ to the company has to be as per the Departmental guidelines
- xx. The opinion of the farmers about the scheme
- xxi. Type of soil, Moisture level in the soil and Crop status, etc if any

8. The following points to be recorded by the field inspector after physical inspection of the farmers' field.

- i. The present condition of the MIS

Well maintained	Poorly maintained	No MIS
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- ii. If no MIS, when was the system removed (year) and reasons.
- iii. Whether the farmer was/ is able to get commercially sustainable yields? (mention the details)
- iv. Whether the programme has made impact or not? (in terms of yield and returns- before and after installation of MIS)
- v. Whether farmer is effectively using the MIS for irrigating the crops? Provide details.
- vi. Whether the Departmental officers have visited the field/orchard during the implementation and after the implementation of the programme?
- vii. What type of technical guidance received by the farmer from the Departmental officers regarding the installation, design and maintenance of MIS?
- viii. What type of technical guidance received by the farmer from the Dealers/ Company regarding the installation, design and maintenance of MIS? (Brochure is provided or not)
- ix. Whether the beneficiary has increased area under Horticulture after getting subsidy? For extended area whether beneficiary has availed the subsidy under Micro-Irrigation programme (Details of Area, Crop, Survey no., subsidy amount etc)
- x. Whether beneficiary has also availed subsidy from any other source/ Department? If so, how much subsidy availed?
- xi. General remarks to be made by the Field inspector:
 - 1. About the utility of the programme
 - 2. About its impact on yield and quality of Horticulture crops
 - 3. Availability of water for Irrigation etc.,

9. Time schedule for Inspection:

For each inspection plot of individual farmer, organization/agency shall complete Physical-cum-trial run inspection after issuing of Work Order by the Department of Horticulture and start the work within 7 days of receiving the work

order. For every week, inspection report should be submitted to the District Deputy Directors of Horticulture and the monthly compiled report with all the information mentioned in the Scope of work and ToR to be submitted to the **Concerned Divisional Joint Directors of Horticulture (Bengaluru/ Mysuru/ Kalaburagi/ Belagavi)** and a copy to be sent to the **O/o Joint Director of Horticulture (Drip Irrigation), Lalbagh, Bengaluru.**

After obtaining the work order, the inspection of plots and submission of final reports has to be completed **within 3 months period** if not, suitable action will be initiated against such agencies (as mentioned in the tender document **Sl.No.16 & 17**).

10. Payment Terms:

- Submission of bill will be on Monthly basis. The bill should be submitted to the concerned District Deputy Directors of Horticulture and a copy to concerned Divisional Joint Director of Horticulture (4 Divisions) and the Joint Director of Horticulture (Drip Irrigation), Lalbagh, Bengaluru.
- The concerned Divisional Joint Directors of Horticulture should verify the report as per the tender document and then recommend for the payment of bill amount.** Payment of bill should be based on the number of inspections done.
- Payment of bill to be made by the Deputy Directors of Horticulture (DDH) based on the remarks given by the concerned Divisional Joint Directors of Horticulture. The final payment details to be sent to the Joint Director of Horticulture (Drip Irrigation) Lalbagh, Bengaluru.
- Bills will be prepared in accordance with the number of inspections made, is as per the weekly report submitted by the TPIA and report should be duly attested by the respective taluk and district level officer.
- The organization should clearly indicate the Registration number (GST number), rates of the activities, GST & other taxes separately in the bills to enable the Department of Horticulture to make the payment.
- The complete payment of bill will be made only after the submission of the consolidated/ complete report with all the details as per the tender document by TPIA.

11. Area of operation in the State;

- In all 30 districts, the Micro-Irrigation programme is being implemented by the Department of Horticulture by providing 90% subsidy up to 2.00 ha. and above 2.00 ha. up to 5.00 ha., Subsidy of 45% is provided according to the Government of India norms. The inspection of Micro-Irrigation systems has to be taken up in all the Districts of Karnataka State.
- Tender is invited for 4 Divisions in Karnataka (Bengaluru, Mysuru, Kalaburagi and Belagavi) for activities mentioned as above on the sole discretion of the Department of Horticulture.

Sl. No.	Division	Districts
1	Bengaluru	Bangalore Rural, Bangalore Urban, Kolar, Tumakur, Chikkaballapura, Ramanagar, Shivamogga, Chitradurga, Davangere
2	Mysuru	Mysore, Hassan, Mandya, Chamrajnagar, Kodagu, Chikkamagalur, Udupi, Dhakshina kannada
3	Kalaburagi	Kalaburgi, Bidar, Bellary, Raichur, Koppal, Yadgiri
4	Belagavi	Belagavi, Vijayapura, Bagalakote, Uttarakannada, Dharwad, Gadag, Haveri

- iii. In every district, all taluks are implementing the Micro-Irrigation programme; therefore organization should cover all the Hoblis & taluks.
- iv. Details of jurisdiction (with their educational qualification) of field inspectors appointed for the Divisions to carryout MIS inspections should be submitted to the Department of Horticulture; which should not be changed without taking permission from the Department of Horticulture.

12. Opening and Scrutiny:

- i. The Authorized representatives of an organization/agency may be present at the time of opening of technical bid. The preliminary scrutiny will be conducted by the Department Technical Scrutiny Committee. The place, date and time will be communicated in due course.
- ii. Application/ tender documents evaluation will be carried out for the technical bid considering the information furnished by the organization as per the details mentioned in **Annexure-II** and as per the criteria mentioned in this tender document.
- iii. The Organizations which have satisfied all the terms and conditions of the technical bid, will be considered as technically qualified and their financial bid will be opened (Place, date and time will be communicated).
- iv. Tender Documents evaluation will be carried out for the financial bid considering the information furnished by the organization as per the details mentioned in **Annexure-III** and as per the criteria mentioned in this tender document.
- v. The eligible Organization/Agency in both technical and financial bid will be provided an opportunity to present about the organization strength and the vision to carryout third party inspection.

13. Final Decision Making Authority;

The Director, Department of Horticulture, Lalbagh, Bengaluru reserves the right to accept, reject or modify any or all tenders without assigning any reasons thereof

14. Issuing of Work order:

- i. After final scrutiny of both technical and financial bid tender documents, the Department of Horticulture, will issue Work-orders duly approving the qualified agencies for inspections as per the required specifications & norms. The decision of the **Director, Department of Horticulture** in this matter shall be final and the selected agency shall abide to the same.
- ii. The approved TPIA should submit the consent letter after the negotiation of rates for each inspection stating that they are abide with the approved rates negotiated and decision made by the Department of Horticulture.

15. Validity of Tender:

- i. The tender quoted rates for inspection plots shall be valid **up to One year from the date of issue of the work order. Within 3 months of receiving work order, the TPIA should complete all the work assigned to it without fail.**
- ii. The period of validity of tender may be extended due to uncertainties like natural calamities etc., shall be at the discretion of the tender accepting /approving authority with consent of the Director, Department of Horticulture.
- iii. Levying of higher rates than the approved rates quoted in work order shall be treated as violation of the terms and conditions of the tender. If any

organization is found in such situation/s, the Bank Guarantee of such organizations will be forfeited. Further, the organization shall be blacklisted and shall be disqualified to participate in any contracts for the next three years.

16. Punitive Action/ Penalty for TPIA

- i. The organization will have to start work within 7 days of the work order received from the Department of Horticulture, failing which the organization shall be liable to a penalty decided by **the Director, Department of Horticulture** on the merit of the case, maximum up to Rs.100/- per day delayed and will be deducted from the bill.
- ii. In case of improper/ incorrect reporting by TPIA, the Department of Horticulture shall recover penalty at 2 times of the inspection charges paid already. The Department of Horticulture will also take suitable legal action against competent authority and the person concerned.
- iii. The Organization should not have blacklisted/ terminated/ withdrawn/ dropped out earlier for any fault. If Department of Horticulture comes across such activities of TPIA, the serious actions shall be taken like penalizing heavily along with forfeiting of EMD & Bank Guarantee and blacklisting of such agencies.
- iv. If TPIA fails to submit the final report as per the ToR within prescribed time or if incomplete report is submitted, then appropriate action shall be taken against them, like forfeiting of EMD & Bank Guarantee and blacklisting such agencies.

17. Legal terms and Compliances:

- i. The successful organization after issuance of work order by the Department of Horticulture, shall execute an agreement covering all the terms and conditions on a Judicial stamp paper (purchased in the name of the organization) of Rs.100/-. No successful Agency shall inspect the field without execution of the agreement.
- ii. In respect of any dispute arising out of implementation of this contract, in such case the decision of the tender accepting/approving authority shall be final in consent of **The Director, Department of Horticulture**.
- iii. Arbitration charges if any, shall to be negotiated by **The Director, Department of Horticulture, Lalbagh, Bengaluru-04**. For any legal remedies, the court at Bengaluru shall only have the Jurisdiction.

Note: The approved agency/organization should collect the details of Technical Specification of various components and Bill of Quantities (BoQ) used for installation of Micro-Irrigation System (MIS) in various spacing with respect to area, Guidelines, Randomized Beneficiary Details and Cost approved by the Department from the Office of the Joint Director of Horticulture (Drip Irrigation), Lalbagh, Bengaluru.


**Joint Director of Horticulture
(Drip Irrigation)**

ANNEXURE –I

ORGANIZATION/ AGENCY PROFILE

1. Name of the Organization/ agency: _____

2. Nature: Company/partnership firm/ proprietorship etc.,

3. Address: _____

Authorized person with Aadhaar Number: _____

Telephone No. _____ Fax No. _____

E-Mail id: _____

Web-site: _____

4. Year of Establishment: _____

(Enclose Memorandum & Article of Association & incorporation certificate issued by the Registrar of Companies/ competent authority.)

5. Organizational/Agency setup (Board of Directors with residential address & Qualifications):

Sl. No.	Designation	Name & Address with contact Nos.	Qualifications
1	Chairman		
2	Managing Director		
3	Directors : i) ii)		

6. Address of the offices & Branches in Karnataka: _____

7. PAN No.: _____

8. Organizational set up of professional experts/specialists at the Head quarter

Particulars	Discipline		
	Engineers	Horti. /Agri. professionals	Admin.
No. of experts			
Experience			
Nationality			

9. Other information if any: _____

Use separate sheet if necessary.

I hereby confirm that all the above information is true to the best of my knowledge & belief.

Date:

Place:

(Authorized Signature)

Seal of Organization

For & on behalf of

(Full name: _____)

(Upload copy of documents needed and fill-up the details of Annexure in Organization letter head wherever required without fail)

ANNEXURE –II

TECHNICAL BID APPLICATION DETAILS

1. Registration Certificate of organization/ agency : _____

2. Existence of organization/agency (in years): _____

3. Turn over Details of 2 years (CA Audited): _____

2018-19	2019-20	Total

4. Details of registration tax (GST): _____

5. EMD Details: _____

6. Details of experience in executing similar kind of activity / activities related to Horticulture and allied Departments: (with enclosures)

Sl. No.	Client (name and address)	Nature of Third party inspection services	Duration	
			From	To
1				
2				

7. Details of Qualified staff and the field inspectors: (with enclosures)

Name	Qualification	Experience in evaluation Micro-Irrigation System	Contact no. and e-mail ID

8. Details of Divisions in which organization/agency interested to work;

Division details	Applied for (Yes/ No)
Bengaluru	
Mysuru	
Kalaburgi	
Belagavi	

Use separate sheet if necessary.

I hereby confirm that all the above information is true to the best of my knowledge & belief.

Date:

Place:

(Authorized Signature)

Seal of Organization

For & on behalf of

(Full name: _____)

(Upload copy of documents needed and fill-up the details of Annexure in Organization letter head wherever required without fail)

ANNEXURE –III

FINANCIAL BID APPLICATION DETAILS

(Rates quoted by Inspection charges per plot)

1	Submitted To	The Joint Director of Horticulture , Drip Irrigation, Department of Horticulture, Lalbagh, Bengaluru-04.	
2	Submitted by (Name and address of the Organization/Agency)		
3	References: Tender Notification No.		
4	Physical cum trial run inspection (as per division wise)		
	Inspection Charges per plot (In Rupees) and GST Charges	DRIP	SPRINKLER
	Bengaluru Division		
	Mysuru Division		
	Kalaburagi Division		
	Belagavi Division		

Use separate sheet if necessary.

I hereby confirm that all the above information is true to the best of my knowledge & belief.

(Authorized Signature)

Seal of organization for &
On behalf of

(Full name : _____)

Date:

Place:

(Upload as above details in Organization letter head)



Technical Evaluation Criteria- Score card

Sl. No	Particulars	Marks details	Marks allotted
1	Registration Certificate of organization/ agency and its existence in Karnataka	5	5
2	Turn over Details of last 2 years (CA Audited)	10	10
3	Certificate of registration tax (GST)	5	5
4	Experience certificate in the field of 3 rd party inspection (min. 2 years) 2 years > 2 - 5 years > 5 years	20 30 40	40
5	Details of Qualified Staff and field inspectors: Bio data (Name, Qualification, Experience in inspection/evaluation work, contact number & e-mail ID) and submit the Salary slip / Pay roll certificate (not mandatory) 5-10 numbers > 10-20 numbers > 20 numbers	20 30 40	40
Total			100

Minimum Eligibility score is 60 (Sixty)



